

F. No. A-11015/3/2015-SDE
Government of India
Ministry of Skill Development and entrepreneurship

2nd Floor Shivaji Stadium Annexe
Shaheed Bhagat Singh Marg, New Delhi
8th September, 2016

OFFICE ORDER

Subject: Work Allocation of Economic Adviser of the Ministry.

Consequent upon joining of Mrs Vinita Aggarwal, IES-1985, as Economic Adviser in the Ministry w.e.f. 26-8-2016 (FN) the following work has been allocated to her with the approval of the Competent Authority:-

- i. Budget including Outcome Budget
- ii. All matters pertaining to Swachh Bharat, Make in India, Digital India, Smart Cities
- iii. All matters relating to Statistics and database of Skilling and Entrepreneurship
- iv. Annual Report of MSDE
- v. Co-ordination of MSDE (work involving more than two Bureaus)
- vi. MOUs with Central Ministries
- vii. National Skill Awards
- viii. Skill Loan and Credit Guarantee Fund
- ix. Skill Universities
- x. Skill Gap Reports
- xi. National Skill Development Agency (NSDA) excluding HR related matters.
- xii. Sector Skill Councils Co-ordination relating to —Gems & Jewellery, Retail, Sports, Beauty & Wellness.
- xiii. Ministry /Department Specific Coordination relating to NITI AAYOG, M/o Statistics and Programme Implementation, Minority Affairs, Drinking Water & sanitation, DIPP, M/o Ayush and M/o Urban Development
- xiv. State/ UT Specific Co-ordination — Pondicherry, Dadra & Nagar Haveli, Daman & Diu, A&N Island, Tamil Nadu, Goa

2. Mrs Vinita Aggarwal, Economic Adviser would submit the files to the Secretary through the Sr Adviser except those relating to NSDA.



(Parveen Jargar)
Under Secretary to the Govt of India
Tel: 23450850

Copy to: -

1. JS (JS)/ JS (RA) / JS (AS) / Economic Adviser
2. AS&FA, MSDE / Sr Economic Adviser *
3. All Directors / DSs in MSDE
4. PS to MOS (IC), SDE
5. PS to Secretary, MSDE
6. All Under Secretaries / SOs / ASOs in MSDE
7. All Consultants in MSDE
8. PAO, MSDE / DDO, MSDE
9. Office Order file